

For users who have access to office and storage space in Washington Hall, please observe the following:

- Spaces are allocated by the Student Activities Office.
- Building modifications such as painting, carpet, attachments to the walls, etc. are strictly prohibited.
- Storage items must be contained within your designated area.
- Storage of flammables is strictly prohibited. Any flammable items found will be disposed of appropriately.
- Housekeeping will empty trash only in recognized containers.
 - Oversize items must be disposed of directly in the dumpster located to the east of Washington Hall.
- Only unopened non-perishable food and drink items may be stored.
 - Any other food or drink found will be discarded.
- No refrigerators or other appliances will be allowed.
- All paint must be nonflammable and properly stored in sealed containers.
- Any sharp objects, such as, knives, razor blades, etc., must be stored in labeled containers, separate from other items.
- Please report any building or maintenance problems immediately to the Washington Hall staff.
- Washington Hall has been placed on the National Register of Historic Places. All users are expected to treat the building with the appropriate respect due a building of historical importance and cultural significance to the University.

Please note:

- Access is available M-F 10am-11pm and weekends as posted.
- Access during University holidays and breaks is limited.